College of Nursing – BSN Program

2018 Admission Application Instructions

Who should use this application?
These instructions are for applicants to the Bachelor of Science in Nursing (BSN) program. Applicants with a two-year associate's degree should apply to the RN to BSN Program. Please read these instructions carefully before completing the online application form.

Consideration for admission
Admission to the nursing major is highly competitive. Applicants are selected on the basis of their academic record, and critical thinking and writing skills demonstrated in the essay. Due to limitations in class size, not all qualified applicants may be admitted. The College of Nursing received 433 applications for autumn 2017 enrollment. Of those, 203 (46%) applications were from Ohio State pre-nursing students, 112 (25%) of whom were offered admission. The remaining students were admitted from other majors at Ohio State and transfer students from other colleges and universities who have completed equivalent prerequisite courses.

The College of Nursing Undergraduate Admissions Committee reviews and makes final decisions on admission to the BSN program. Due to the sequential nature of the curriculum, entering classes are admitted for autumn semester only. An eligible applicant who has completed college work elsewhere may receive equivalent semester hours of credit for academic courses completed with a grade of C+ or higher from a fully accredited college. Transfer credit is evaluated on a case by case basis. Please refer to the Office of Graduate and Professional Admissions website to learn more about transfer credit and resolving General, Technical, and Special credit. To be considered for admission to the nursing major, an applicant must have met the following requirements:

1. Completion of the prerequisite courses listed below with a minimum of 30 semester hours by the end of spring term. Advanced Placement (AP), Credit by Examination (EM), and transfer credit (K) will be counted toward the 30 required credit hours.
2. A grade of C+ or better in all specified prerequisite courses.
3. A cumulative point-hour ratio of not less than 3.2 (on a 4.0 scale) on all college work including post-secondary courses taken in high school, however, most successful applicants have cumulative point-hour ratios of at least 3.8 or higher.
BSN prerequisite courses

Anatomy 2300.03 or 3300 or EEOB 2510................................. 3-5
Biology 1101 or 1102 or 1110 or 1113 (with lab)....................... 4
Chemistry 1110 or 1210 (with lab)........................................ 5
EEOB 2520 .............................................................................. 3
English 1110............................................................................ 3
Psychology 1100 ..................................................................... 3
Sociology 1101 or Rural Sociology 1500................................. 3
Other college-level course work.............................................. 6
Total                                               30-32

Courses listed above are Ohio State course numbers. Students can fulfill nursing prerequisites by taking the Ohio State courses listed or equivalent courses at other accredited institutions. Students may also earn credit for prerequisite course work through CLEP or department exams. Contact the Office of Graduate and Professional Admissions for additional information. Applicants must submit official transcripts at the end of each term to verify successful completion. All transcripts must be received by May 14, 2018 to be considered for admission.

Transfer students and college graduates

Students transferring from other institutions or individuals who have already completed a college degree are considered on the same basis as Ohio State students who apply for admission to the nursing major. Students who plan to take or have taken their prerequisites at an institution other than Ohio State must check transfer equivalencies at www.transfer.org or contact the Office of Graduate and Professional Admissions with questions regarding course equivalencies at other accredited institutions. Although evaluation of transfer credit is a function of the Office of Graduate and Professional Admissions, applicants are responsible for ensuring they will complete the prerequisites or their equivalencies by the conclusion of spring term.

When to apply

Application materials are available beginning October 1 of each year. Applicants are encouraged to apply as early as possible to ensure the application is complete at the time of review.

For BSN applicants, one academic year of college level pre-nursing study (30 semester credit hours minimum) is required to satisfactorily complete the prerequisite courses. During the academic year of pre-nursing study, a student may apply for admission to the nursing major. Applicants are responsible for ensuring they will complete the prerequisites or their equivalencies by the conclusion of spring term. The application deadline is January 15. Review of applications begins after the posting of spring grades. Decisions will be announced by mid-June.

Application materials

The application materials listed here constitute a complete application for admission to the nursing major. You may check the status of your application at appstatus.osu.edu, but please allow two weeks from the time of submission. The Admissions Committee reserves the right to deny applicants for an incomplete application.
Online application for admission

Use your correct legal name at the time you apply to the university. If your name or address changes prior to enrollment in the university, please access your Self-Service webpage after the change occurs to update your student record. Instructions to access this website will be emailed to you after your application is submitted.

Application fee

A nonrefundable $60 application fee is required of U.S. applicants; a $70 application fee is required of international applicants. If you are or have ever been enrolled as an undergraduate degree-seeking student at Ohio State, no application fee is required.

Transcripts

Official and complete transcripts of all courses attempted in College Credit Plus and at colleges and universities other than Ohio State must be forwarded to the Office of Graduate and Professional Admissions directly from the institution(s) attended. It is the applicant's responsibility to provide all transcripts at the time of the Jan. 15 deadline and by May 14 if the applicant completed courses in spring semester. The applicant may be denied admission if transcripts are not received. Transcripts for courses taken in spring semester must have been received by the Office of Graduate and Professional Admissions no later than May 14, 2018. Applicants who have attended Ohio State are not required to furnish OSU transcripts, but must present transcripts of any courses taken elsewhere, including College Credit Plus.

Institutions that issue electronic transcripts should send them to gpadocs@osu.edu.

Prerequisite Summary Worksheet

All applicants must complete the Prerequisite Summary Worksheet on the online application. This information will be helpful as an initial step in evaluating prerequisites for admission. Please ensure you have completed the form to the best of your ability by reviewing the sample worksheet below. Students can meet nursing prerequisites by taking the Ohio State courses listed on page one of these instructions, or equivalent courses at other regionally accredited institutions. Course grades must be C+ or higher. Students may find many transfer credit equivalencies at www.transfer.org. Please email the Office of Graduate and Professional Admissions at gpadmissions@osu.edu.

The College of Nursing will not contact applicants that are deficient. It is the applicant's responsibility to complete the prerequisite course work by the end of spring semester, meet the minimum requirements for admission, and verify transfer credit will fulfill the prerequisite courses. Please refer to www.transfer.org or the academic unit at Ohio State for information about credit transferability or re-evaluation of credit. For more information or a definition of the re-evaluation process, please visit http://registrar.osu.edu/transfer_credit/index.asp.
### Sample Prerequisite Summary Worksheet

<table>
<thead>
<tr>
<th>Course title</th>
<th>Course no.</th>
<th>Sem hrs</th>
<th>Qtr hrs</th>
<th>Name of college or university</th>
<th>Grade earned</th>
<th>When earned</th>
<th>scheduled</th>
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</thead>
<tbody>
<tr>
<td>English Composition</td>
<td>English</td>
<td>110</td>
<td>3</td>
<td>Bowling Green State U.</td>
<td></td>
<td>Spring 2018</td>
<td></td>
</tr>
<tr>
<td>Biology (with lab)</td>
<td>Biology</td>
<td>1101</td>
<td>3</td>
<td>Bowling Green State U.</td>
<td></td>
<td>Spring 2018</td>
<td></td>
</tr>
<tr>
<td>General Chemistry (with lab)</td>
<td>Chemistry I</td>
<td>1110</td>
<td>3</td>
<td>Bowling Green State U.</td>
<td>A</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### English proficiency requirements

Success at Ohio State depends upon the student's ability to converse, write, and understand English. To assure such competence, the university requires any applicant whose native language is not English, and who has been educated primarily outside of the U.S., to submit official TOEFL, MELAB, or IELTS scores. To be considered official, the scores must be sent directly from the testing agency to Ohio State. The test must have been taken within the last two years (three years for IELTS). Ohio State does not conditionally admit applicants who have not met the requirement for proof of English proficiency.

Applicants who are citizens of or who have received a bachelor's degree or higher in one of the following countries are exempt from the TOEFL, MELAB, or IELTS requirement: Anguilla, United Kingdom, Antigua and Barbuda, Australia, Bahamas, Barbados, Bermuda, United Kingdom, Belize, British Virgin Islands, Canada (except Quebec), Quebec exceptions: McGill University and Concordia University, Cayman Islands United Kingdom, Dominica, England United Kingdom, Falkland Islands United Kingdom, Gibraltar United Kingdom, Grenada, Guernsey, Guyana, Republic of Ireland, New Zealand, Northern Ireland United Kingdom, Isle of Man, Jamaica, Jersey, Liberia, Montserrat West Indies, New Zealand, Saint Vincent and the Grenadines, Scotland United Kingdom, Tasmania, Australia, Trinidad and Tobago, United States of America, Wales United Kingdom.

No student will be considered for admission until proof of English proficiency is determined.

**TOEFL (Test of English as a Foreign Language):** Ohio State's minimum TOEFL score requirement is 550 paper based or 79 Internet based. For information about TOEFL, contact: TOEFL/TSE Services, PO Box 6151, Princeton, NJ 08541-6151; 609-771-7100; [www.toefl.org](http://www.toefl.org). The OSU institution code is 1592.

**MELAB (Michigan English Language Assessment Battery):** Ohio State's minimum MELAB score requirement is 82. For information about MELAB, contact: English Language Institute, MELAB Office, TCF Building, Suite 350, University of Michigan, 401 E. Liberty, Ann Arbor, MI 48104-2298; 734-764-2416; [http://www.cambridgemichigan.org/institutions/products-services/tests/proficiency-certification/melab/](http://www.cambridgemichigan.org/institutions/products-services/tests/proficiency-certification/melab/)

**IELTS (International English Language Testing System):** Ohio State's minimum IELTS score requirement is 7.0. For information about IELTS, contact their website for the nearest testing center at [www.ielts.org](http://www.ielts.org).
Financial requirements for student visa

International applicants who are determined to be academically admissible will be reviewed for sufficient financial resources. If determined academically admissible, applicants will be emailed an Affidavit of Support form and will be required to submit financial documents in order to produce the I-20 (for F1 visa) or DS-2019 (for J1 visa).

Financial aid

All students are encouraged to apply for aid even though an admissions application may be under review. General information about the Office of Student Financial Aid is available at [http://sfa.osu.edu](http://sfa.osu.edu).

The priority deadline for students applying for merit and need based university financial aid is February 1. The Free Application for Federal Student Aid (FAFSA) can be accessed at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and submitted electronically. Reapplication for aid is required yearly; forms are available after January 1. For more information you can reach Student Service Center by email at [ssc.osu.edu](http://ssc.osu.edu) or by phone at 614-292-0300, toll free 800-678-6440.

Retention/reapplication information

Application materials are retained in the Office of Graduate and Professional Admissions for one year. The application and all supporting documents become the property of Ohio State and will not be returned to the applicant or forwarded to another institution. **If you wish to reapply to the next year's class, it will be necessary for you to submit a new application.** The new application must be received in the Office of Graduate and Professional Admissions by the deadline date listed on the website: [gpadmissions.osu.edu](http://gpadmissions.osu.edu).

Licensure and certification

In order to practice professional nursing as a Registered Nurse, one must pass a licensing examination (NCLEX RN). Applicants must submit their fingerprints to the Bureau of Criminal Identification and Investigation (BCII) in order to be eligible to sit for the licensing examination. **A prior conviction for certain criminal offenses identified in the Ohio Revised Code (e.g., O.R.C. Sections 4723.09) may bar an applicant from taking the licensing examination for Registered Nursing. Admission to the College of Nursing in no way guarantees that an applicant will be eligible for licensure or employment as a Registered Nurse.**
Application checklist
College of Nursing – BSN program

Please use this checklist to ensure you have completed all necessary steps to apply to the BSN Nursing major in the College of Nursing. The following items are to be submitted to the Office of Graduate and Professional Admissions:

1. Complete and submit the online application which includes the Prerequisite Summary Worksheet. A non-refundable application fee, if required, will be payable by debit or credit card only.

2. Request official and complete transcripts of all non-Ohio State post-high school course work, including College Credit Plus, to be sent to the Office of Graduate and Professional Admissions at the address below. Official supplementary transcripts must be forwarded to Office of Graduate and Professional Admissions at the end of each term in which additional courses were attempted that are not included on the initial transcripts. The deadline for spring transcripts is May 14.

3. Arrange to take the TOEFL, MELAB, or IELTS, if required, and have the score sent directly to Ohio State.

<table>
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<th>CONTACT INFORMATION</th>
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| The Ohio State University  
Office of Graduate and Professional Admissions  
P.O. Box 182004  
Columbus, OH 43218-2004  
614-292-9444  
Email: gpadmissions@osu.edu  
Web: gpadmissions.osu.edu  
Location: SAS Building, 1st Floor  
281 West Lane Avenue  
Columbus, Ohio 43210-1132 | The Ohio State University  
College of Nursing  
Office of Student Affairs  
106 Newton Hall, 1585 Neil Avenue  
Columbus, OH 43210-1289  
614-292-4041  
Email: con-admissions@osu.edu  
Web: nursing.osu.edu |

Diversity statement

The Ohio State University is committed to building a diverse faculty and staff for employment and promotion to ensure the highest quality workforce, to reflect human diversity and to improve opportunities for minorities and women. The university embraces human diversity and is committed to equal employment opportunity, affirmative action and eliminating discrimination. Discrimination against any individual based upon protected status—defined as age, ancestry, color, disability, gender identity or expression, genetic information, military status, national origin, race, religion, sex, sexual orientation or veteran status—is prohibited.

For further information, contact the Office of Human Resources, 1590 N. High St., Suite 300, Columbus, OH 43201-2190 or 614-292-4164.