

To receive a Certificate of Eligibility (Form I-20 for F-1 Student Visa) you must complete and upload this mandatory visa request form. The Office of Graduate and Professional Admissions will review the information provided in your request along with other required documents. When your review is successful, we will share your I-20 packet by email containing a secure link to DocuSign.

If you find errors in your I-20 documents, or have questions contact The Office of Graduate and Professional Admission at gpadmissions@osu.edu. Please do not contact the email sender directly.

To expedite your successful review, use our [Admissions Uploader](#) tool to submit the following items:

1. This Request for Form I-20 completed in its entirety.

- Complete the Student's Biographical Information. It will be used during the creation of your Form I-20.
- Tell us the type of Form I-20 The Ohio State University should create for you.
- Declare if dependents will come with you to the U.S. and provide their information.
- Enter the estimated expenses for your program during your first year in the U.S.
- Tell us where your financial resources will come from.
 - Note: If you have an award or scholarship from The Ohio State University, you must declare it in the Financial Resources section and upload a copy of your award letter or email offer. By uploading your award letter, your bank statement requirement will be temporarily waived until after our office has reviewed your support alongside this Visa Request Form.
- Hand sign and date the student and sponsor certifications. Student and personal sponsor signatures must be handwritten. Dates should reflect the date of signing.

2. Proof of support documents. See the [Funding Source and Definitions](#) guideline to learn about acceptable financial documentation.

3. Copy of the picture page from you and your dependents valid, passports. *The primary name displayed on your I-20 will be formatted identically to its format in the Machine-Readable Zone (MRZ) of your passport. Please make sure that section is visible in the photo you send.*

Additional passport notes: We cannot review an expired passport. When entering the U.S. from abroad, be sure your passport is valid at least 6 months into the future.

NOTE: Do not complete this form if you require a Form DS-2019 (for J-1 status). To confirm your eligibility and begin your DS-2019 application, contact us at gpadmissions@osu.edu. Information about the differences between F and J study can be found at the [U.S. Department of State](#).

Student's Biographical Information			
Surname(s)		Given Names(s)	
Date of Birth (month/day/year)		The Ohio State University ID #	
Country of Birth		Legal Sex	<input type="radio"/> Female <input type="radio"/> Male <input type="radio"/> X / Other
Location of Birth		For SEVIS reporting please provide a municipality, city, town, or village name. Region, district, or province names will not be accepted.	
Country of Citizenship		Your I-20 cannot reflect multiple countries of citizenships; students must only enter the United States using the passport associated with their SEVIS record.	

What type of I-20 you are requesting? (Select one)		
Initial I-20 Form	<input type="checkbox"/>	Select this if you will apply for an F-1 student visa at a U.S. consulate and enter the U.S. with The Ohio State University I-20 Form.
Change of Degree Level	<input type="checkbox"/>	Select this if you are a current undergraduate or visiting student at The Ohio State University who will begin a new graduate or professional program.
Transfer I-20 Form	<input type="checkbox"/>	Select this if you are transferring your current, active SEVIS record from another U.S. school to The Ohio State University. What U.S. school currently holds your active SEVIS record? _____ If you are in OPT status, when will it expire? _____
In-Country Change of Status to F-1 Student (Requires an application and approval from USCIS)	<input type="checkbox"/>	Select this only if you have determined you are eligible to change your nonimmigrant status to F-1 student while remaining in the United States. Before choosing this option, it is strongly suggested you consult with an attorney to determine your eligibility. You can review guidelines on the Office of International Affairs website or contact them at ia@osu.edu for more information. What is your current visa status? _____

Are you declaring any dependents?	<input type="radio"/> No, I am not declaring dependents. <input type="radio"/> Yes, I am declaring dependents and request that The Ohio State University issue dependent I-20 documents. Their biographical information is below.
-----------------------------------	--

Dependent Relationship: Spouse	
Family Name	Given Name(s)
Date of Birth (Month/day/year)	City of Birth (Region, district, province not accepted)
Country of Birth	Country of Citizenship
Legal Sex: Female <input type="checkbox"/> Male <input type="checkbox"/> X/Other <input type="checkbox"/>	
Date the marriage celebration took place (Month/day/year)	
Country where the celebration took place	

Dependent Relationship: Child	
Family Name	Given Name(s)
Date of Birth (Month/day/year)	City of Birth (Region, district, province not accepted)
Country of Birth	Country of Citizenship
Legal Sex: Female <input type="checkbox"/> Male <input type="checkbox"/> X/Other <input type="checkbox"/>	

Dependent Relationship: Child	
Family Name	Given Name(s)
Date of Birth (Month/day/year)	City of Birth (Region, district, province not accepted)
Country of Birth	Country of Citizenship
Legal Sex: Female <input type="checkbox"/> Male <input type="checkbox"/> X/Other <input type="checkbox"/>	

Dependent Relationship: Child	
Family Name	Given Name(s)
Date of Birth (Month/day/year)	City of Birth (Region, district, province not accepted)
Country of Birth	Country of Citizenship
Legal Sex: Female <input type="checkbox"/> Male <input type="checkbox"/> X/Other <input type="checkbox"/>	

U.S. immigration law requires all schools to verify whether students requesting visa documents have one year of financial resources immediately available for themselves and their dependents before visa documents are issued.

In addition to federal requirements, The Ohio State University requires students and their sponsors to certify that adequate funding will continue to be available for the entire length of study for themselves and their declared dependents.

By completing the first of the following 3 sections, you indicate that you understand how much attendance at Ohio State will cost in a given year. Use the [International Graduate Student Budget](#) to find the estimated expenses that will appear on your I-20. If you are in a professional program, use the [International Professional Student Budget](#). Below, enter the total expenses listed for 9 months if you plan to arrive for in-person courses at the start of autumn or spring term; use the total expenses for 12 months if your in-person study begins at the start of summer term. The term "Total Expenses" means the total of tuition, university fees, health insurance, living expenses, books, and supplies for a 9 or 12 month stay. Enter the 9 or 12 month "Total Expenses" found in these guides as your estimate even if you have university support. If requesting visa documents for your dependents, calculate their expenses using the table at the bottom of the budget guides then enter in the space provided below. Note: The Ohio State University I-20 Forms will reflect estimated expenses for a 9-month academic year unless you plan to arrive in the U.S. for in-person summer courses.

Enter estimated first year expenses based on your first term of <i>in-person</i> enrollment. Choose only ONE.	Total Expenses if arriving: Autumn or Spring term	<i>or</i>	Total expenses if arriving: Summer term
Student only: (Includes tuition, fees, health insurance and living expenses)	\$		\$
Spouse and/or children: (Includes living expenses and health insurance)	\$		\$
Estimated annual expenses =	\$		\$

Non-Personal Financial Resources

Tell us if you have support from any of the non-personal resources named below. By uploading a copy of your award, scholarship or sponsorship letter, your bank statement requirement will be temporarily waived. This will allow our office to review your support, along with your Visa Request Form and calculate the amount of support given to determine whether a personal bank statement showing additional support is needed. If you need to provide additional support in the form of a personal bank statement, our office will update your Applicant Center to reflect what is needed. We will also email you with Next Steps.

An approved Ohio State University fellowship award, graduate associate, research, or teaching award <i>*This Visa Request Form will not be reviewed until you upload a copy of your award letter.</i>	Name the college or department offering the award: _____
An approved Ohio State University one-time scholarship <i>*This Visa Request Form will not be reviewed until you upload a copy of your scholarship letter.</i>	Enter the amount of your scholarship: U.S.\$
Approved Ohio State athletic scholarship <i>*Upload a copy of your athletic award. If one is needed, contact SASSO at sasso.osu.edu.</i>	
Home government or another sponsoring agency <i>* This Visa Request Form will not be reviewed until you upload a copy of your sponsorship letter.</i>	Name of government or sponsoring agency: _____

Personal Financial Resources

Personal resources include yourself, family members or friends. If some, or all of your first-year support is from personal resources, name them below. Any combination of funds is acceptable, but you must show you have resources equal to the estimated annual expenses entered above.

Personal bank accounts or educational loans in your name		U.S.\$
Parents, relatives, or friends <i>A Personal Sponsor Agreement of Support must be signed by each person named.</i>	Name: _____ Relationship to student: _____ Name: _____ Relationship to student: _____ Name: _____ Relationship to student: _____	U.S.\$ U.S.\$ U.S.\$
	Total amount of personal support. <i>Your combined personal and non-personal resources should equal or exceed the estimated annual expenses calculated above.</i>	U.S.\$

Student Declaration of Financial Ability

By signing this form, I certify that all information is correct, that I am aware of the cost of attending The Ohio State University and that I have sufficient funds in U.S. currency immediately available to me during my first year in the U.S.

I understand that I must be able to support myself and any dependents without resorting to unauthorized work and that I have made financial arrangements to cover all academic and living expenses for each semester that my degree requires.

If I have been awarded an athletic scholarship, or other funding award by OSU, I confirm my understanding that I am responsible for any academic or living expenses not covered by my award for each semester that my degree requires. I also understand that I may be required to submit a personal bank statement should my award or scholarship not fully cover first year expenses.

I also certify and agree I am ultimately responsible for all expenses that may arise throughout the duration of my stay in the United States.

Student Signature _____

(Handwritten, Ink Signature Required)

Date _____

(Month/Day/Year)

Personal Sponsor's Agreement of Support *(to be completed by parents, relatives, or friends.)*

I certify that I have read the information on this Request for I-20 Form, and that I will provide the financial resources stated in this form for the student's first year educational expenses as well as living expenses for them and their dependents (if applicable). I have included proof of financial resources in my name and guarantee funds shown are available for the student's use.

In addition, I will continue to assist the student with an equivalent amount of financial support during each additional semester that their degree requires.

Name of personal sponsor (Please print): _____

Sponsor's Signature: _____ Today's Date: _____

*(Handwritten, ink signature required)**(Month/Day/Year)*