College of Nursing – RN to BSN Program

2019 Admission Application Instructions

Who Should Use This Application?

These instructions have been prepared for applicants to the RN to BSN nursing major who are enrolled in or have completed an associate's degree in Nursing from an ACEN accredited program. Please read these instructions carefully before completing the separate online application form.

If you are currently at another college or university and wish to come to Ohio State to complete prerequisites prior to admission to the nursing major, you need to complete the online Undergraduate Transfer Application in addition to this application. An additional fee may be required.

Consideration for Admission

Admission to the nursing major is competitive. Applicants are selected on the basis of their academic record; leadership, work, and life experiences; and potential for success in the nursing program. Only qualified applicants may be admitted.

The College of Nursing Undergraduate Admissions Committee reviews and makes final decisions on admission to the nursing major. An eligible applicant who has completed college work elsewhere may receive equivalent semester hours of credit for academic courses completed with a grade of C- or higher from a fully accredited college. Transfer credit is evaluated on a case by case basis.

To be considered for admission to the nursing major, an applicant must have met the following requirements:

1. A grade of C- or better in all specified prerequisite courses.
2. A cumulative point-hour ratio of not less than 2.75 (on a 4.0 scale) on all college work.
3. RN Licensure by second semester of courses or as indicated based on program curriculum pathway.
4. Associate degree or diploma from an ACEN or CNEA accredited institution. To check for accreditation, please visit:
   http://www.acenursing.us/accreditedprograms/programsearch.htm/ or http://www.nln.org/accreditation-services/overview

RN to BSN Prerequisite Courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anatomy 2300 or EEOB 2510*</td>
<td>4</td>
</tr>
<tr>
<td>Biology 1101 or 1113*</td>
<td>4</td>
</tr>
<tr>
<td>Chemistry 1110 or 1210</td>
<td>5</td>
</tr>
<tr>
<td>English 1110</td>
<td>3</td>
</tr>
<tr>
<td>Microbiology 4000</td>
<td>4</td>
</tr>
<tr>
<td>Total</td>
<td>20</td>
</tr>
</tbody>
</table>

*A combination of 6 semester/10 quarter credits in college-level biology, anatomy and physiology will be accepted.

Science courses must include labs.

Courses listed above are Ohio State course numbers.

Students can fulfill nursing prerequisites by taking the Ohio State courses listed or comparable courses at other accredited institutions. Students may also earn credit for prerequisite course work through CLEP or department exams. Contact the Professional Admissions Office or College of Nursing for additional information.
Transfer students and college graduates

Students transferring from other institutions or individuals who have already completed a college degree are considered on the same basis as Ohio State students who apply for admission to the nursing major. Students who plan to take or have taken their prerequisites at an institution other than Ohio State must check transfer equivalencies at https://www.transferology.com or contact the Office of Graduate and Professional Admissions with questions regarding course equivalencies at other accredited institutions. Although evaluation of transfer credit is a function of the Office of Graduate and Professional Admissions, applicants are responsible for ensuring they will complete the prerequisites or their equivalencies prior to entering the program.

When to apply

Apply for Spring 2019 (January) between July 1 and October 30, 2018. Apply for Autumn 2019 between January 16 and June 30, 2019. All materials, including transcripts, should be received by November 15, 2018 for the Spring 2019 semester and July 15, 2019 for the Autumn 2019 semester.

Application Materials

The application materials listed here constitute a complete application for admission to the nursing major. You may check the status of your application at https://appstatus.osu.edu but please allow two weeks from the time of submission. The Admissions Committee reserves the right to deny applicants for an incomplete application.

◊ Online Applicant for Admission

Use your correct legal name at the time you apply to the university. If your name or address changes prior to enrollment in the university, please access your Self-Service webpage after the change occurs to update your student record. Please provide any additional names which may be listed on your transcripts. Instructions to access this website will be emailed to you after your application is submitted.

◊ Application Fee

A nonrefundable $60 application fee is required of U.S. applicants; $70 application fee is required of international applicants. No application fee is required if you are or have ever been enrolled as an undergraduate degree-seeking student at Ohio State.

◊ Transcripts

Please use the “Upload Transcript” button to submit copies (front and back) of official transcripts from ALL institutions attended where college credit was earned – even if you attended while in high school. International Credentials should include certified educational records and degree certificates or diplomas in the original language with English translations. Applicants who have attended Ohio State are not required to furnish Ohio State transcripts but must submit transcripts of any courses completed elsewhere. If you are admitted to the university, you will be required to send hard-copies of final official transcripts.

Submit only scanned images of paper official transcripts issued by your institution's Registrar. If your institution provides electronic official transcripts you may submit those via email at gpadocs@osu.edu. Make sure to mark out all U.S. social security numbers before scanning. Ohio State will not accept web reports, advising reports, self-reported scores, or transfer credit on another school's transcript.

Students who are applying from institutions other than Ohio State are asked to send updated transcripts directly to the Office of Graduate and Professional Admissions after each quarter or semester is completed. All transcripts from previous institutions must be received in order to be considered for admission.

◊ Prerequisite Summary Worksheet

All applicants must complete the Prerequisite Summary Worksheet on the online application. All courses currently scheduled, or to be scheduled, prior to enrolling in the nursing major must be entered. This information will be helpful as an initial step in evaluating prerequisites for admission. Students can meet nursing prerequisites by taking Ohio State courses listed in these instructors or comparable courses at other regionally accredited institutions. Course grades must be C- or higher. Students may find many transfer
credit equivalencies at https://www.transferology.com . Please email the Office of Graduate and Professional Admissions at gpadmissions@osu.edu with any changes to your Prerequisite Summary Worksheet.

◊ Resume

In addition to your academic background, the Admissions Committee gives serious consideration to the information provided on the resume you will electronically submit with this application. Your resume should be detailed including employment history with primary duties for each job, involvement in extracurricular/community activities, and leadership experiences. Please include an email address on your resume. Your resume to be uploaded must be in a Text file (.txt), Word document (.doc), Rich Text file (.rtf), or PDF document (.pdf) only. You cannot submit your application unless you click on the "Upload Resume" button in the online application and follow the directions to submit your resume electronically.

English proficiency requirements

Success at Ohio State depends upon the student's ability to converse, write, and understand English. To assure such competence, the university requires any applicant whose native language is not English, and who has been educated primarily outside of the U.S., to submit official TOEFL, MELAB, or IELTS scores. To be considered official, the scores must be sent directly from the testing agency to Ohio State. The test must have been taken within the last two years (three years for IELTS). Ohio State does not conditionally admit applicants who have not met the requirement for proof of English proficiency. Applicants who are citizens of or who have received a bachelor's degree or higher in one of the following countries are exempt from the TOEFL, MELAB, or IELTS requirement: Anguilla, United Kingdom, Antigua and Barbuda, Australia, Bahamas, Barbados, Bermuda, United Kingdom, Belize, British Virgin Islands, Canada (except Quebec), Quebec exceptions: McGill University and Concordia University, Cayman Islands United Kingdom, Dominica, England United Kingdom, Falkland Islands United Kingdom, Gibraltar United Kingdom, Grenada, Guernsey, Guyana, Republic of Ireland, New Zealand, Northern Ireland United Kingdom, Isle of Man, Jamaica, Jersey, Liberia, Montserrat West Indies, New Zealand, Saint Vincent and the Grenadines, Scotland United Kingdom, Tasmania, Australia, Trinidad and Tobago, United States of America, Wales United Kingdom.

No student will be considered for admission until proof of English proficiency is determined.

TOEFL (Test of English as a Foreign Language): Ohio State's minimum TOEFL score requirement is 550 paper based or 79 Internet based. For information about TOEFL, contact: TOEFL/TSE Services, PO Box 6151, Princeton, NJ 08541-6151; 609-771-7100; www.toefl.org . The OSU institution code is 1592.

MELAB (Michigan English Language Assessment Battery): Ohio State's minimum MELAB score requirement is 82. For information about MELAB, contact: English Language Institute, MELAB Office, TCF Building, Suite 350, University of Michigan, 401 E. Liberty, Ann Arbor, MI 48104-2298; 734-764-2416; http://www.cambridgemichigan.org/institutions/products-services/tests/proficiency-certification/melab/

IELTS (International English Language Testing System): Ohio State's minimum IELTS score requirement is 7.0. For information about IELTS, contact their website for the nearest testing center at www.ielts.org .

Financial requirements for student visa

International applicants who are determined to be academically admissible will be reviewed for sufficient financial resources. If determined academically admissible, applicants will be emailed an Affidavit of Support form and will be required to submit financial documents in order to produce the I-20 (for F1 visa) or DS-2019 (for J1 visa).

Financial Aid

All students are encouraged to apply for aid even though an admissions application may be under review. General information about the Office of Student Financial Aid is available at http://sfa.osu.edu.

The priority deadline for students applying for merit and need based university financial aid is February 1 for the next academic year beginning in Autumn. The Free Application for Federal Student Aid (FAFSA) can be accessed at www.fafsa.ed.gov and submitted electronically. Reapplication for aid is required yearly. For more information, you can reach Buckeyelink at the information listed here http://contactbuckeyelink.osu.edu/ or by phone at 614-292-0300, toll free 800-678-6440.

Retention/reaplication information
Application materials are retained in the Office of Graduate and Professional Admissions for one year. The application and all supporting documents become the property of Ohio State and will not be returned to the applicant or forwarded to another institution. If you wish to reapply to the next year's class, it will be necessary for you to submit a new application. The new application must be received in the Office of Graduate and Professional Admissions by the deadline date listed on the website: gpadmissions.osu.edu.

Diversity statement

The Ohio State University is committed to building a diverse faculty and staff for employment and promotion to ensure the highest quality workforce, to reflect human diversity and to improve opportunities for minorities and women. The university embraces human diversity and is committed to equal employment opportunity, affirmative action and eliminating discrimination. Discrimination against any individual based upon protected status—defined as age, ancestry, color, disability, gender identity or expression, genetic information, military status, national origin, race, religion, sex, sexual orientation or veteran status—is prohibited. For further information, contact the Office of Human Resources, 1590 N. High St., Suite 300, Columbus, OH 43201-2190 or 614-292-4164.
Application Checklist
College of Nursing – RN to BSN Program

Please use this checklist to ensure you have completed all necessary steps to apply to the RN to BSN Nursing Major in the College of Nursing. The following items are to be submitted to the Office of Graduate and Professional Admissions:

- Submit the completed online application which includes the Prerequisite Summary Worksheet and an electronic resume to upload. A non-refundable application fee, if required, will be payable by debit or credit card only.
- Request official and complete transcripts of all non-Ohio State post-high school course work to be sent to the Office of Graduate and Professional Admissions at the address below. All transcripts from previous institutions must be received in order to be considered for admission.
- If required, arrange to take the TOEFL, MELAB, or IELTS and have the score sent directly to Ohio State.

CONTACT INFORMATION

<table>
<thead>
<tr>
<th>The Ohio State University</th>
<th>The Ohio State University</th>
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<tbody>
<tr>
<td>Office of Graduate and Professional Admissions</td>
<td>College of Nursing</td>
</tr>
<tr>
<td>PO Box 182004</td>
<td>Office of Student Affairs, Equity and Inclusion</td>
</tr>
<tr>
<td>Columbus, OH 43218-2004</td>
<td>106 Newton Hall, 1585 Neil Avenue</td>
</tr>
<tr>
<td>614-292-9444</td>
<td>Columbus, OH 43210-1289</td>
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<tr>
<td><a href="mailto:gpadmissions@osu.edu">gpadmissions@osu.edu</a></td>
<td>614-292-4041</td>
</tr>
<tr>
<td>gpadmissions.osu.edu</td>
<td><a href="mailto:rnbnsn@osu.edu">rnbnsn@osu.edu</a></td>
</tr>
<tr>
<td>Location: SAS Building, 1st Floor</td>
<td><a href="http://www.nursing.osu.edu">www.nursing.osu.edu</a></td>
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<tr>
<td>281 W. Lane Avenue</td>
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